

Subject: R.20-07-013, Phase 4: Track 2 Technical Working Groups on Data Templates

Parties to Rulemaking (R.) 20-07-013:

This e-mail is meant to provide procedural details for the Phase 4 Track 2 Technical Working Groups (TWG) to discuss Data Templates.

Purpose:

Discuss the need for required templates in the RAMP and GRC as well as the information requirements and format of those templates.

Schedule:

The TWGs will begin on Friday January 24, 2025, and continue each business day until Friday January 31, 2025. We will end the TWGs before January 31, 2025, only if all parties in attendance on a given day agree to conclude the TWGs early. If any party must leave before the end of the meeting in question, SPD Staff will inform the party of the consensus to conclude the TWGs early and ask for the party's input. By COB of that day, SPD will then inform the service list if the TWGs will end early or continue the next day in order to answer the party's question(s).

Each day, the TWG will last from 10:00 a.m. to 12:30 p.m.

Communication:

SPD Staff will conduct this TWG using the Microsoft Teams software package. Staff will send the information for joining the TWGs to the RDF Proceeding service list on Friday January 10, 2025.

Participation:

Any party to the RDF Proceeding may participate in the TWGs.

If a party wishes to share a template for discussion with the service list, said party must:

1. Inform SPD of its interest to prepare a template and present on it during one of the TWGs by COB Friday December 27, 2024.
2. Share their draft data template with SPD by COB Monday January 6, 2025.
3. Share any slides to present at a TWG with SPD by COB Wednesday January 15, 2025.

Draft Data Templates:

Draft Data Templates must be provided in both Excel and PDF formats. A separate data guideline must be included in Word and PDF format that provides the following information for each variable in the template:

Field Name (e.g., SubmissionDate)

Field Description (e.g., Date of submission formatted as MM/DD/YYYY)

Field Value Constraints (e.g., Date)

SPD will share the draft data templates and guidelines with the service list on COB Friday January 10, 2025.

Agenda:

SPD will share a detailed agenda and slide deck with the service list on COB Friday January 17, 2025.

Working Groups:

Working Groups will be recorded. The recordings will be posted to the RDF Proceeding Webpage within 3-4 business days.

Working Group Summary:

The Commission requires the participating utilities to create working group summaries for each day of the TWGs according to the following schedule:

January 24: Pacific Gas and Electric

January 27: Southern California Edison

January 28: Sempra

January 29: Pacific Gas and Electric

January 30: Southern California Edison

January 31: Sempra

The working group summaries must be a faithful representation of the topics discussed at each day of the TWG and should be modeled on the summary created by Pacific Gas and Electric after Phase 3 Workshop #1 (<https://docs.cpuc.ca.gov/PublishedDocs/Efile/G000/M514/K815/514815775.PDF>). The working group summaries must be completed and shared with the participants of the TWGs by Friday February 7, 2024. TWG Participants must provide the utilities with any recommended changes to the working group summaries by Friday February 14, 2024. The utilities must file the final working group summaries to the RDF Proceeding docket by COB Monday February 17, 2024.

Final Data Templates:

Presenting parties may make adjustments to their draft data templates and guidelines after the conclusion of the TWG. Parties must submit a PDF version of the template and guideline to the RDF Proceeding docket by COB Monday February 17, 2024. Parties must also submit an Excel version of the data template and a Word version of the data template guideline to SPD by COB Monday February 17, 2024.

Correspondence

All correspondence with SPD, including all references above that parties must submit a notification of interest in presenting, a data template and a guideline, etc., should be sent to Edwin Schmitt at [edwin.schmitt@cpuc.ca.gov](mailto:edwin.schmitt@cpuc.ca.gov).