



The California Teleconnect Fund

for Community Based Organizations and Healthcare Community Based Organizations

THE CALIFORNIA TELECONNECT FUND (CTF) provides qualifying Community Based Organizations (CBOs) and Healthcare Community Based Organizations (HCBOs) with a 50% discount on their monthly recurring broadband and advanced communication services.

How does it work?

- Your organization submits a CTF application through their eCAP account.
- CTF staff reviews the application and sends a determination letter to the organization
- Organization provides their service provider with the CTF Approval Letter
- Service provider applies a 50% discount to the organizations bill

Which Community Based Organizations or Healthcare Community Based Organizations qualify for the California Teleconnect Fund discount?

- File taxes with the IRS as a 501(c)(3) organization.
- Have annual revenue less than \$5,000,000 (CBO) or \$50,000,000 (HCBO).
- Have a board of directors, with the majority residing in California.
- Provide one or more of the following types of services directly to the community, as their primary function, without charge or at a minimal fee:
 - » Regular, ongoing educational instruction (CBO)
Examples include English as a Second Language (ESL) classes, Citizenship classes, or technology instruction classes.
 - » Job Training/Placement (CBO)
 - » Community Technology Center (CBO)
 - » Outpatient, walk-in Healthcare Services (HCBO only)

Please note: Applicants that are eligible must recertify every 3 years to maintain eligibility. The recertification process is the same as the application process.

Applications are submitted through our online portal, [eCAP](#).

For more information, please view our upcoming [CTF application videos](#).

Additional resources and information: [California Teleconnect Fund](#), [CTF Applicant and Participant Guidebook](#).

Public Schools, Private Schools, Libraries, Community Colleges, and Government Hospitals/Clinics may qualify and have alternate eligibility requirements. Please contact CTF with questions.

Please contact us at CTFHelp@cpuc.ca.gov with any additional questions.

Required Documents

For All Applicants:

- ❑ IRS 501(c)(3) letter
- ❑ The most recent IRS Form 990
- ❑ A list of the board of directors and the state in which they reside.
- ❑ Qualifying Services Worksheet: The average monthly hours spent on each qualifying activity. Organizations that primarily use internet/broadband services for administrative and fundraising activities are not eligible for the CTF discount.

Additional Documents Required For Healthcare Community Based Organizations:

- ❑ Proof of Medi-Cal, Medi-care or
- ❑ Dept of Veterans Affairs insurance (HCBO only)
The name, titles, and license numbers of onsite medical practitioners (HCBO only)
Healthcare fee document
- ❑ California Department of Public Health license number (HCBO only)
- ◆ Organizations that do not have a California Department of Public Health license number, but believe they are otherwise eligible for CTF may still apply. Analysts will evaluate eligibility on a case-by-case basis.



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