



BEAD APPLICATION PROCESS INITIAL CHECKLIST

During the BEAD application process, applicants will need to gather and submit information to support BEAD eligibility requirements regarding qualifications. This checklist documents some of the items that may take time to complete and could be initiated in advance of the application window. **Note: This is not a comprehensive list; additional information will be required when the application is released.**

Organizational information

- SAM.gov** registration unique entity identifier (UEI) *Note: Please register today as the process may take several weeks.*
- Organizational chart** indicating key personnel, teams, and company structure.
- Ownership information** (consistent with 47 C.F.R. § 1.2112(a)(1)-(7)), including entities with 10% or greater ownership interest. *Note: The CPUC will provide a template for this in the application materials.*
- Certifications and licenses** held by the business and by individual employees, organized by role.
- Resumes** of key personnel, including managerial, technical, financial, and operational positions.

Financial information

- Letter of credit or performance bond** or letter from a bank confirming the commitment to issuing an irrevocable standby letter of credit (ILOC) or bond. Alternatively, a [conditional programmatic waiver](#) if the applicant does not obtain an ILOC.
- Audited financial statements** from the prior year **or alternative equivalent financial information** (or a justification as to why such statements may not be available).

Experience and other projects

- Information on past performance** on broadband projects (especially those similar in size and scope to the anticipated BEAD project). *Note: The CPUC will provide a template for this in the application materials.*
- Other public funding** your organization or its affiliates have received, applied for, or intend to apply for (including federal and state funding) for broadband deployment projects—as well as project details for those public-funded projects. *Note: The CPUC will provide a template for this in the application materials.*

Legal and compliance

- Cybersecurity and supply chain plans** in alignment with the National Institute of Standards and Technology (NIST) Framework for Improving Critical Infrastructure Cybersecurity.
- Employment and labor** certifications and narratives, including plan to ensure skilled and credentialed workforce, history of compliance and plans for contracted resources.
- Certification of compliance with legal and program requirements** including Build America, Buy America (BABA), environmental and historic preservation, and FCC regulations.
- New entrants** will be asked to provide documentation of developing its resources and expertise for BEAD.

Note: Resources will be available on the CPUC website.